

Annual General Meeting Information Package

**The Institute of Chartered Accountants of Saskatchewan
One Hundred and Fourth Annual General Meeting
Delta Regina Hotel (Lombardy Room)
1919 Saskatchewan Drive
Regina, Saskatchewan
June 9, 2011
8:30 a.m.**

Included in this package you will find:

- The Agenda for the Annual General Meeting
- The Agenda for the day's activities
- Nominations for Council
- A Proxy (place this sheet inside the Proxy Envelope)
- A Proxy Envelope (place this sealed envelope inside the Return Envelope provided)
- A Return Envelope (Proxy & Envelope to be mailed inside the Return Envelope)
- Bylaw Changes



The Institute of Chartered Accountants of Saskatchewan One Hundred and Fourth Annual General Meeting

A G E N D A

Attention: Members of The Institute of Chartered Accountants of Saskatchewan

The One Hundred and Fourth Annual Meeting of the Institute of Chartered Accountants of Saskatchewan will be held on June 9, 2011 at 8:30 am to 9:15 am at the Regina Delta Hotel, Lombardy Room, 1919 Saskatchewan Drive, Regina, Saskatchewan.

1. Call to Order
2. Adoption of the Agenda
3. Silence for Deceased Members
4. Adoption of minutes for the One Hundredth and Third Annual Meeting
5. Items Arising from the Minutes
6. Introduction of Special Visitors
7. Report of the Chair and Chief Executive Officer
8. Adoption of the Bylaw Changes
9. Treasurer's Report and Financial Statements
10. Appointment of Auditor
11. Nominations for Council
12. Other Business
13. Adjournment

A handwritten signature in black ink that reads 'Keri McFadden'.

Keri McFadden, CA
Chief Executive Officer

Annual Conference

**Regina Delta Hotel
1919 Saskatchewan Drive
Regina, Saskatchewan**

A G E N D A

Thursday, June 9, 2011

- **ICAS Annual General Meeting (8:30 am – 9:15 am)**
Participate in the governance of your profession at the ICAS Annual General Meeting. A light breakfast will be available starting at 8:00 am.
- **Morning PD Session (9:30 am – 11:30 am)**
 - ***CICA Handbook – Accounting: What Does It Look Like?***
Presented by Brian Drayton, FCA
- **‘Celebrating the Profession’ Luncheon (11:30 am – 1:30 pm)**
 - **Presentation of Member Awards:**
 - ❖ 50-year pins
 - ❖ George Baxter Award
 - ❖ Distinguished Community Service
 - **In-coming ICAS President Address**
 - ***Keynote Speaker* – Kevin Dancey, FCA, President & CEO of CICA**
- **Afternoon PD Session (2:00 pm – 4:00 pm)**
 - ***Member Outreach***



NOMINATIONS FOR COUNCIL

Bylaw 21(1) states:

Council shall consist of not less than eleven nor more than twelve members residing in Saskatchewan and the individual appointed pursuant to Subsection 8(1) of the Act. ...

This year, there were five vacancies on Council. Four nominations (two incumbent nominations and two new nominations) for Council were received. The Council complement for 2011/2012 will be made up of 11 members plus a public representative. Therefore an election is not required.

Your new Council members for the 2011/2012 and 2012/2013 years who will be acclaimed at the annual meeting on June 9, 2011 in Regina are:

Blair Davidson, FCA	Hergott Duval Stack LLP	Saskatoon
Tim Herrod, CA	Potash Corporation of Saskatchewan	Saskatoon
Richard Peddle, FCA	Thomson Jaspar & Associates	Saskatoon
Lisa Wallace, FCA	Meyers Norris Penny LLP	Regina

Continuing Council Members

James Barr, CA	KPMG LLP	Regina
Megan Costiuk, CA.CIA	University of Regina	Regina
Noreen Gregor, CA	University of Saskatchewan	Saskatoon
Barry Remai, FCA	Remai Group of Companies	Saskatoon
Todd Rosenberg, FCA	MacPherson Leslie Tyerman LLP	Saskatoon
Dean Staff, CA	PricewaterhouseCoopers	Saskatoon
Val Watson, CA	Deloitte & Touche LLP	Regina
Sandra Bergen – Public Rep	Retired	Regina

Keri McFadden, CA
Chief Executive Officer

PROXY

Annual General Meeting

I _____, of _____ being a member of The Institute of Chartered Accountants of Saskatchewan, hereby appoint Barry Remai, FCA the First Vice-President of Council, or failing him Keri McFadden, CA the Secretary/Treasurer or (_____) as my proxy to attend, act and vote for me and on my behalf at the annual meeting of the members of the Institute to be held on June 9, 2011 and at every adjournment thereof and at every poll which may take place in consequence thereof.

A MEMBER DESIRING TO APPOINT SOME PERSON TO ATTEND, ACT AND VOTE ON BEHALF OF THE MEMBER AT THE MEETING OTHER THAN THE PERSONS DESIGNATED ABOVE MAY DO SO BY STRIKING OUT THE NAME OF THE PERSONS DESIGNATED AND BY INSERTING SUCH OTHER PERSON'S NAME IN THE BLANK SPACE. A PERSON ACTING AS A PROXY MUST BE A MEMBER IN GOOD STANDING.

I specifically instruct that the membership represented hereby be voted:

- (a) for ___ or against ___ or withheld from ___ voting on the appointment of Virtus Group Chartered Accountants & Business Advisors LLP as auditors of the Institute at a fee to be fixed by Council.
- (b) for ___ or against ___ or withheld from ___ voting on ratification of the bylaws changes circulated to the members.
- (c) for ___ or against ___ or withheld from ___ voting to repeal existing bylaws.
- (d) upon such other matters or business as may properly come before the meeting or any adjournment thereof.

THIS PROXY IS SOLICITED ON BEHALF OF THE COUNCIL OF THE INSTITUTE.

SIGNED THIS _____ DAY OF _____, 2011.

Signature of Member

Name of Member (please print)

(If this proxy is not dated by the member, it is deemed to bear the date on which it was received by the Institute.)

You are requested to sign this proxy form and return it promptly via email, fax, mail or in person at the AGM in an envelope marked 'PROXY'.

Notes:

1. To be valid, this proxy must name a member in good standing as proxy holder.
2. This form of proxy is prescribed by Council pursuant to the provisions of Bylaw 47.
3. A proxy can be returned in one of four ways:
 - a) The proxy form may be emailed to the Institute of Chartered Accountants of Saskatchewan at info@icas.sk.ca **by 4:30 p.m. on June 3, 2011.**
 - b) The proxy form may be mailed to the office of the Institute of Chartered Accountants of Saskatchewan, 3621 Pasqua Street REGINA SK S4S 6W8, **by 4:30 p.m., June 3, 2011.**
Only this form is to be enclosed in an envelope marked "PROXY"
 - c) The proxy form, enclosed in the envelope marked 'PROXY', can be handed directly to the Secretary/Treasurer **before the meeting proceeds to business on June 3, 2011.**
 - d) The proxy form may be faxed to the Institute of Chartered Accountants of Saskatchewan at **(306) 569-8288** by **4:30 p.m. on June 3, 2011.**

If you require a proxy envelope, please e-mail s.james@icas.sk.ca

4. Proxy holders must be present, in person, at the meeting to exercise their proxies.